

FAQ's ERASMUS MUNDUS

- How can I apply for an EM scholarship?

To apply for an EM scholarship you must be enrolled in a Master's or Doctoral programme associated with the EM Program.

- As an European student can I apply for an EM scholarship?

Yes, as long as you are enrolled in a Master's or Doctoral programme organised in the framework of the EM Program.

- Do I need a Visa?

Yes, if you are an European citizen and you are applying for a non-European higher education institution or if you are a non-European citizen and are applying for an European higher education institution.

- I've been selected as an EM student. How can I obtain a visa?

After having been selected for an EM Program/Partnership, you should request a visa from your home country. The Portuguese Embassy/Consulate will inform you about the necessary documentation and procedures. The host institution will send you the documentation confirming you have been admitted to the programme, proof of subsistence and residence.

For EM Masters/Doctoral programmes, and taking into account the mobility with other institutions within the EM partnership, you should check with the Embassy/Consulate of the given country whether a visa is required.

For further information please contact SEF (Serviços de Estrangeiros e Fronteiras) and arrange an appointment:

Delegação Regional de Santarém

Edifício do Governo Civil

2000 SANTARÉM

Telefone: 243 305 130/3

Fax: 243 305 144

Horário: 9h00-17h00

E-Mail: del.santarem@sef.pt

www.sef.pt

European students and teaching staff do not need a visa to study/teach in other European countries.

To obtain a visa you may need documents that can only be obtained in your home country. We advise you to contact the Embassies/Consulates of the host countries before leaving your country.

You should also have in mind that getting a visa is usually a long process that may take up to 3 months; therefore we recommend that you arrange things as soon as possible.

- Erasmus Mundus students are covered by any insurance?

Erasmus Mundus students are insured by the Erasmus Mundus Insurance Scheme - MARSH-ACE Europe: www.marsh.be/emis2

- What EM Programmes are available at the Instituto Politécnico de Tomar?

IPT offers the Erasmus Mundus Programme in "Quaternary and Prehistory" coordinated by Ferrara University, Italy in partnership with the Masters degree in Prehistoric Archaeology and Rock Art (IPT/UTAD) and delivered mainly in the *Museu de Arte Pré-Histórica e do Sagrado no Vale do Tejo*, Mação.

- Is there accommodation for Erasmus Mundus students?

The Masters Degree runs mainly in Mação (about 1 hour drive from Tomar) at the *Museu de Arte Pré-Histórica e do Sagrado no Vale do Tejo*. Students will find accommodation in the Student Residence of the Museum or will be able to rent a house (individually or together with other students) in the surroundings. In both cases they will be able to prepare their own meals.

- How to get to Portugal and to the providing Institution?

The vast majority of the Masters classes are delivered in Mação (about 1 hour drive from Tomar) at the *Museu de Arte Pré-Histórica e do Sagrado no Vale do Tejo*.

How to get to Mação:

When you arrive to Lisbon Airport take a taxi to Oriente Station. Here buy a ticket to Alvega-Ortiga which is the nearest location to Mação, at about 5km distance. The journey takes about 2 hours.

For further information have a look at the train schedules at: www.cp.pt

Once you have arrived at Alvega-Ortiga station, take a bus or taxi to the Mação Museum.

- How can I renew my visa during my stay in Portugal?

You should go to the Embassy/Consulate in your home country to get information on the visa renewal process. You should also contact SEF (Serviços de Estrangeiros e Fronteiras) to get information and arrange an appointment:

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We recommend that you arrange things in advance and before your visa expires.

Upon request the host institution will send you documentation confirming your attendance to the programme and proof of subsistence and residence.

- How do I receive my scholarship?

The Erasmus Mundus scholarship is received on a monthly basis through bank deposit.

As soon as you arrive in Portugal you should require your tax number (in a Tax Office) and then open a bank account where your scholarship will be deposited every month.

- How does mobility to other institutions work?

Erasmus Mundus students should, during their course, undertake a mobility period in a second host institution belonging to the Erasmus Mundus Consortium.

The mobility period should have a minimum duration of 3 months and a maximum of 1 year and students should gain at least 36 ECTS (at least 9 in teaching modules and the rest in fieldwork/laboratory work and/or preparation of a dissertation).

Prior to commencement of the mobility period, a study agreement should be signed between the institutions involved containing the programme of study to be developed by the student and corresponding ECTS.

At the end of the mobility period, the second host institution should produce a transcript containing the student's grades which will be recognised by the first host institution as part of the student's educational background.

Staff mobility is also provided under the Erasmus Mundus Masters in Quaternary and Prehistory which allows the exchange of skills and expertise.

What sort of Diploma do I receive on completion of the programme?

As an Erasmus Mundus student, you will receive one of the following diplomas:

- Master's Diploma in Prehistoric Archaeology and Rock Art (IPT/UTAD) issued by the Trás-os-Montes e Alto Douro University (UTAD) with mention to Instituto Politécnico de Tomar (IPT).
- Joint Erasmus Mundus Master's Diploma in Quaternary and Prehistory, a joint diploma awarded by the institutions of the consortium issued by the University of Ferrara, Italy.

The Joint Diploma allows access to Doctoral Programmes.

- Is there any Erasmus Mundus Student Association?

There is the Erasmus Mundus Alumni Association which can be accessed at:

<http://www.em-a.eu/>

- What are the differences between the Erasmus Program and the Erasmus Mundus Program?

The **Erasmus Program** is intended for students enrolled in a Bachelor's or Master's degree who wish to carry out a mobility period in an European country. The mobility period may take from 3 months to one year. The study period will be recognised by the home institution.

The **Erasmus Mundus Program** is intended for students enrolled in a Master's or Doctoral degree organised in the framework of the Erasmus Mundus Program. These students may apply for a scholarship to fund their masters or doctoral studies. This program provides student mobility between Europe and third countries. Third-country students will be able, during their course, to spend a mobility period at an European higher education institution and European students will be able to spend a mobility period in a third-country higher education institution. The mobility period may take from 3 to 34 months.

The mobility period of study is an integral part of the ERASMUS MUNDUS program and will be recognised by the home University.

- What ERASMUS MUNDUS programmes are available in Portugal?

In the 2010-2011 academic year Portugal will participate in 28 Erasmus Mundus Programmes. For further information please go to:

<http://www.dges.mctes.pt/DGES/pt/Reconhecimento/Uni%C3%A3o+Europeia/Erasmus+Mundus/Curso+Erasmus+Mundus/eras.htm>

- Next year I'd like to apply for the Master's degree in Civil Engineering offered by IPT. May I apply for an ERASMUS MUNDUS scholarship?

No. The Civil Engineering Master's degree offered by IPT is not an Erasmus Mundus Masters. In order to apply for an Erasmus Mundus scholarship, you have to be enrolled in a masters or doctoral programme which is organised in the framework of the Erasmus Mundus network.

- I'm in the final year of my bachelor's degree in civil engineering offered by IPT and I'd like to enrol in a Master's programme in a Brazilian University. May I apply for an ERASMUS MUNDUS scholarship to fund my Masters studies?

In order to apply to an Erasmus Mundus scholarship to carry out a master's degree, you have to be enrolled in an Erasmus Mundus Program. In this case, as you are willing to apply for a master's degree in a Brazilian university, first of all you should check what Brazilian master's degrees are associated with the Erasmus Mundus network and enrol in one of those degrees. This is the only way you can apply for an Erasmus Mundus scholarship.

- I'm attending the Erasmus Mundus Master's in Archaeology and Rock Art and I'm willing to apply for a doctoral programme after having completed my master's. Can I apply for an Erasmus Mundus scholarship to fund my doctoral studies?

You will be able to apply for an Erasmus Mundus scholarship to support your doctoral studies as long as you enrol (and be accepted) in an Erasmus Mundus doctoral programme (associated with the Erasmus Mundus network).

- I'm attending the doctoral course in "Quaternary, Materials and Cultures" offered by UTAD in partnership with IPT and was informed that Erasmus Mundus scholarships have been extended to doctoral students. What should I do to apply for this scholarship?

The doctoral programme in Quaternary, Materials and Cultures" is not yet associated to the Erasmus Mundus network; therefore you cannot apply for an Erasmus Mundus scholarship.

We expect that it will be possible in the short run.