

ACADEMIC CALENDAR FOR UNDERGRADUATE COURSES 2017/2018

THE TOMAR SCHOOL OF MANAGEMENT

ENROLMENT / REGISTRATION: 04th 15th September 2017

First Year students from the first national call: 11th – 15th September 2017

First Year students from the second national call: 29th September – 2nd October 2017

First Year students from the third national call: 13th – 18th October 2017

- Students wishing to progress to the next academic year, but who are still waiting for module results, should still proceed to enrol on the dates specified on the academic calendar. When outstanding module marks are made final, you should direct yourself to the Academic Services Department to register on those modules, participation on which had been awaiting approval.
- Registrations and alterations of module choices must only be made during the first week of classes each semester.
- *For those module marks that are posted outside of the specified time periods below, students have 48 hours after the initial posting to register for exam resits.*

1st Semester		2nd Semester	
Contact Time (classes and continuous assessment):	18 th September - 13 th January	Contact Time (classes and continuous assessment):	19 th February - 14 th June
Assessment periods:		Assessment periods:	
Regular Exam Period and exam Resits for those who have already passed for mark improvements (melhoria)	22 nd January – 02 nd February	Regular Exam Period and exam Resits for those who have already passed for mark improvements (melhoria)	25 th June – 06 th July
Exam resits for students who failed the first exam attempt or wish to improve the mark awarded (recurso e melhoria).	05 th – 16 th February	Exam resits for students who failed the first exam attempt or wish to improve the mark awarded (recurso e melhoria).	09 th – 20 th July
Registrations Periods:	Till 48 hours before the exam	Registrations Periods:	Till 48 hours before the exam

Special Exam Periods	
Special Exam Period and Exam Resists for mark betterment	10 th September – 31 st October * <i>* Project and Training Curricular units may choose other dates, but should respect the deadline of 2nd December 2018</i>
Registration period for Special Exam Period and Exam Resists for mark betterment	3 rd – 6 th September 2018

Interruptions to Academic Activities		
Christmas: : 22 th December - 02 nd January	Carnival: 12 th – 13 th February	Easter: 26 th March – 02 nd April

Note: There will be interruptions to classes on the afternoon of the day of the *cortejo academico* festivities
Module marks should be posted and delivered at maximum 10 days after the assessment made or 4 days before the next assessment.

Teaching evaluation and Module Evaluation questionnaires will be made available to be filled in during classes on these dates:

1st Semester: 4th - a 15th December 2017

2nd Semester: 21th May - 01st June 2018