

## Academic Calendar for Undergraduate Courses 2015/16 The Tomar School of Management

**Enrolment/Registration Period: 4th – 14th September 2015**  
**First Year students from the first national call: 7<sup>th</sup> – 11th September 2015**  
**First Year students from the second national call: 24th – 28th September 2015**

- Students wishing to progress to the next academic year, but who are still waiting for module results, should still proceed to enrol on the dates specified on the academic calendar. When outstanding module marks are made final, you should direct yourself to the Academic Services Department to register on those modules, participation on which had been awaiting approval.
- Registrations and alterations of module choices must only be made during the first week of classes each semester.
- For those module marks that are posted outside of the specified time periods below, students have 48 hours after the initial posting to register for exam resits.

### 1<sup>st</sup> Semester

Contact Time (classes and continuous assessment)	21st September– 16 <sup>th</sup> January
<i>Assessment periods:</i>	
Regular Exam Period and exam Resits (for those who have already passed) for mark improvements ( <i>melhoria</i> ).	25 <sup>th</sup> January – 9th February
Exam resits for students who failed the first exam attempt or wish to improve the mark awarded ( <i>recurso e melhoria</i> ).	10 <sup>th</sup> – 20th February
<i>Registration Periods:</i>	Till 48 hours before the exam

### 2<sup>nd</sup> Semester

Contact Time (classes and continuous assessment)	22nd February– 11 <sup>th</sup> June
<i>Assessment periods:</i>	
Regular Exam Period and exam Resits (for those who have already passed) for mark improvements ( <i>melhoria</i> ).	20 <sup>th</sup> June – 5 <sup>th</sup> July
Exam resits for students who failed the first exam attempt or wish to improve the mark awarded ( <i>recurso e melhoria</i> ).	06 <sup>th</sup> – 16 <sup>th</sup> July
<i>Registration Periods:</i>	Till 48 hours before the exam

### Special Exam Periods

Resit Exams (3 <sup>rd</sup> Attempt) for part-time students with jobs ( <i>Trabalhador-Estudante</i> )	5 <sup>th</sup> – 13 <sup>th</sup> September
Exam Resit Registration Period ( <i>Trabalhador-Estudante</i> )	Till 48 hours before the exam
Special Exam Period (1 <sup>st</sup> attempt) and Exam Resits for mark betterment ( <i>melhoria</i> )	18 <sup>th</sup> – 28 <sup>th</sup> September
Exam Registration Period (Special Exam period and <i>melhoria</i> )	Till 48 hours before the exam

### Interruptions to Academic Activities

Christmas: 23<sup>th</sup> December – 2<sup>nd</sup> January

Easter: 21<sup>th</sup> March – 28<sup>th</sup> March

**Note:** There will be interruptions to classes on the afternoon of the day of the *cortejo academico* festivities

Module marks should be posted and delivered to the Academic Services Department (D.S.A.) and will be displayed by these dates below:

#### 1<sup>st</sup> Semester:

- Results for the Special Exam Period (1<sup>st</sup> attempt) and Exam resits for mark betterment (*melhoria*) by 11<sup>th</sup> February.
- Results for 2<sup>nd</sup> attempt Resits (*Recurso*) and of the Exam resits for mark betterment (*melhoria*) by 24<sup>th</sup> February.

#### 2<sup>nd</sup> Semester:

- Results for the Special Exam Period (1<sup>st</sup> attempt) and Exam resits for mark betterment (*melhoria*) by 07<sup>th</sup> July.
- Results for 2<sup>nd</sup> attempt Resits (*Recurso*) and of the Exam resits for mark betterment (*melhoria*) by 27<sup>th</sup> July.
- Results for resit Exams (3<sup>rd</sup> Attempt) for part-time students with jobs (*Trabalhador-Estudante*) by 15<sup>th</sup> September.
- Results for special Exam Period (1<sup>st</sup> attempt) and Exam resits for mark betterment (*melhoria*) by 2<sup>nd</sup> October.

**Teaching evaluation and Module Evaluation questionnaires will be made available to be filled in during class on these dates:**

- 1<sup>st</sup> Semester: 23<sup>rd</sup> November – 4<sup>th</sup> December 2015.
  - 2<sup>nd</sup> Semester: 9<sup>th</sup> – 20<sup>th</sup> May 2016.